

**Chief, Special Security Division**

3 August 1954

**Chief, Operations Branch**

Operations Branch Statistical Report  
July 1954  
#99487

**CLEARANCE ACTIVITIES**

## STATUS OF COVERT CLEARANCE CASES

**Pending Beginning of Month:**

Security Clearance 707  
Operational Clearance 896

Total 1603

**Received During Month**

Security Clearance 249  
Operational Clearance 320

Total 569

**Completed During Month:**

Clearances Issued or Recommended	445
Disapprovals and Recommendations	8
Against Use	
Administratively Closed	101

Total 554

Pending End of Month:

Security Clearance 682  
Operational Clearance 236

Total 1618

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**STATUS OF OVERT AND SEMI-COVERT CLEARANCE CASES**

**Pending Beginning of Month:**

25X1A5a1

██████████	20
State Police	0
Field Offices	943
Overt Name Checks	1087
Unassigned	<u>125</u>
<b>Total</b>	<b>2175</b>

**Received During Month:**

25X1A5a1

██████████	13
State Police	0
Field Offices	584
Overt Name Checks	<u>454</u>
<b>Total</b>	<b>1051</b>

**Completed During Month:**

25X1A5a1

██████████	8
State Police	0
Field Offices	263
Overt Name Checks	<u>234</u>
<b>Total</b>	<b>505</b>

**Pending End of Month:**

25X1A5a1

██████████	25
State Police	0
Field Offices	982
Overt Name Checks	1307
Unassigned	<u>407</u>
<b>Total</b>	<b>2721</b>

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Applicant Type Cases:

Received	<u>413</u>
Closed	<u>219</u>
Average time necessary to complete ATC investigation	73 days

SUPPORT ACTIVITY

SUPPORT CASES

Pending Beginning of Month:

Operational Support	47
Special Inquiry	508
Covert Name Checks	<u>118</u>
Total	673

Received During Month:

Operational Support	64
Special Inquiry	155
Covert Name Checks	<u>25</u>
Total	244

Completed During Month:

Operational Support	78
Special Inquiry	191
Covert Name Checks	<u>46</u>
Total	317

Pending End of Month:

Operational Support	33
Special Inquiry	472
Covert Name Checks	<u>95</u>
Total	600

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Total supervisory hours devoted to support cases and miscellaneous support matters - 1850

Percentage of total supervisory time devoted to support cases and miscellaneous support matters - 46%

#### DELINQUENT CASES

Total cases pending over 90 days in Branch - 900

Of this total, 87 are cases on applicants for staff employment.

#### TOTAL PENDING INVESTIGATIVE CASES

Covert	1618
Overt and Semi-Covert	2721
Support	600
Cases Being Processed in CRS	<u>195</u>
Total	5134

#### SO DISAPPROVALS IN COVERT CASES

According to the records of the Covert Records Section, a total of seven disapprovals for covert use were forwarded out of the Security Office during July 1954. Four subjects were disapproved due to questionable loyalty, one because of foreign connections, one due to poor morals, and one for reasons of homosexuality.

The case numbers are as follows:

25X1A13e

[REDACTED]

25X1A9a

#### DISTRIBUTION:

Chief, SSD

Deputy Chief, A&TS

Cover Branch

Headquarters Field Office

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25X1A13e

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3 August 1954

## PHYSICAL SECURITY BRANCH

## Statistical Report

July 1954

I. Security briefings held during the month of July under the auspices of the Chief, Security Division:

	<u>Classes Held</u>	<u>Attendance</u>
Basic (New Personnel)	4	191
Special	0	0
Total	4	191

II. Classified waste collected daily from all CIA Buildings and destroyed by burning:

Total for Month -- 114,900 pounds

III. Safe combinations and repair operation:

<u>Combinations Changed</u>	<u>Secondary Repairs Made</u>	<u>Major Repairs Arranged For</u>
968	291	67

IV. Security identification processing of personnel:

Identification Processing  
(Fingerprinting, Photo-  
graphing, Secrecy Agree-  
ment, Reading of Security  
Regulations, Scheduling  
for Security Indoctrina-  
tion, etc.)

<u>Regular Badges Made and Issued</u>	<u>Limited and Special Passes Made and Issued</u>	<u>Regular Badges Destroyed</u>	<u>Limited and Special Passes Destroyed</u>
178	383	216	184
			97

Fingerprints Taken In  
Addition to Those In-  
cluded in Regular  
Indoctrination

Reissuance of  
Badges Turned  
In For Safekeeping  
While on Leave, TDY

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V. Night Security inspections of the various CIA organizational units made by representatives of this Branch:

<u>Office</u>	<u>Number of Inspections Made</u>	<u>Number of Buildings</u>
Director's Office)		
DD/CIA		
DD/Plans	27	
DD/Intelligence	Daily Staff	1
DD/Administration	Duty Checks	
Inspector General)		
ONE	1	1
OSI	0	1
ORR	4	5
OCI	0	1
OCD	3	7
O-O	7	4
DD/P (OSO/OPC)	26	6
Communications	6	5
Training	8	9
Personnel	2	2
SO	2	2
DD/A-Subordinate Offices		
Comptroller's Office	4	4
General Counsel	2	2
Medical Office	2	2
Logistics Office	9	10
Audit Office	1	1
GPO	0	3
Total	109	

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VI. Security violations involving unlocked safes and exposed classified material detected as a result of inspections conducted during non-working hours by representatives of the Branch and by the guards:

OFFICE	EXPOSED CLASSIFIED MATERIAL		OPEN SAFES	TOTAL VIOLATIONS	NUMBER OF SAFES & VAULTS
	Top Secret	Secret and Conf.			
Director's Office	0	0	0	0	
DD/CIA	0	0	0	0	
DD/Plans	0	0	0	0	
DD/Intelligence	0	0	0	0	73
DD/Administration	0	0	0	0	
Inspector General	0	0	0	0	
ONE	1	1	0	2	53
OSI	0	0	2	2	266
CRR	1	0	1	2	782
OCI	0	0	0	0	386
OCD	0	0	0	0	703
O-O	0	1	1	2	304
DD/P(CSO/OPC)	1	5	11	17	2441
Communications	0	1	0	1	282
Training	0	2	2	4	253
Security Office	0	0	0	0	259
Personnel	0	0	0	0	232
DD/A - Subordinate Offices					
Comptroller	0	1	0	1	462
General Counsel	0	1	0	1	17
Medical Office	0	0	0	0	34
Logistics Office	0	2	0	2	566
Audit Office	0	0	0	0	10
GPO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	—
Total	3	14	17	34	7123

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## VII. Visitors processed by the receptionists in the various CIA buildings:

<u>BUILDINGS</u>	<u>General Visitors</u>	<u>PURPOSE OF VISITS</u>			<u>TOTALS</u>
		<u>Applicants for Employment</u>	<u>Employees Forgotten Badges</u>	<u>Deliveries and Repairs</u>	
25X1A6a	32		3	26	61
	136	382	9	18	545
	197		3	11	211
	262	9	14	19	304
	102				102
	525	12	45	22	604
	259		50	61	370
	414		82	30	526
	938	289	41	180	1448
	221		42	14	277
	225		38	72	335
	406		33	26	465
	398	662	39	84	1683
	26	277	2		305
	273	47	22	62	404
	327		15	159	501
	<u>74</u>	<u>—</u>	<u>25</u>	<u>—</u>	<u>59</u>
<b>TOTALS</b>	<b>5315</b>	<b>1678</b>	<b>463</b>	<b>784</b>	<b>8240</b>

In addition to the above, 593 applicants for positions were admitted to the Personnel Office interview room in North Building, adjoining the Reception Room. These persons were logged by the Receptionist but visitor passes were not issued to them as they did not enter the building proper.

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VIII. Credential Record:

Contact Issued.....	3
Contact Destroyed.....	2
Temporary Contact Issued.....	7
Temporary Contact Destroyed.....	29
Firearms destroyed.....	1

IX. In addition to the above, numerous conferences, inspections and surveys were conducted covering a variety of physical security problems. Following are listed some of the major accomplishments:

a. Conferences held with Office Security Officers	8
b. Consultants who attended basic indoctrination	1
c. Special security investigations concerning improper handling, improper transmission, material found outside protected areas, etc.	12
d. Safety meetings and conferences attended	12
e. Special safety inspections completed	19
f. Fire drills conducted	14
g. Major building and area security surveys conducted:	
Headquarters Area	13
Out of town	0
h. Building security conferences held	12
i. Special instructions given to Night Security Officers	32
j. Special guard instructions issued in writing	10
k. Special instructions given to receptionists	1
l. Entries made in Limited Pass Control Book by NSO's	1921
m. Fingerprint cards forwarded to FBI for processing	270
n. Security matters resolved by NSO's during non-working hours	632
o. Photographs pulled and supplied to various organizational units by NSO's	926
p. Conferences held on locks, safes and similar equipment	3
q. Technical Security Equipment briefings	2
r. Technical security inspections conducted:	
Headquarters area	2
Out of town	0
s. Armed support furnished:	
Headquarters area	5
Out of town	0

25X1A9a

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